



COUNTY of VENTURA
COUNTY EXECUTIVE OFFICE

Sevet Johnson, PsyD
County Executive Officer

Mike Pettit
Assistant County Executive Officer

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County Chief Financial Officer

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Assistant County Executive Officer/
Human Resources Director
Labor Relations

February 28, 2023

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Mid-Year Budget Report and Approval of Fiscal Year 2022-23 Budget Adjustment Recommendations; Approval of Acceptance of Donation from Canine Foundation in Amount of \$49,773; Receive and File the Summary of Charge Description Master Changes Made by the County Executive Officer and Health Care Agency Director and Provide Direction, as Necessary; Receive and File Semi-Annual Grant Activity Report; (Recommendations 1-16 and 18 Require 4/5ths Vote)

RECOMMENDATION:

1. Receive and file the Fiscal Year 2022-2023 Mid-Year Budget Report.
2. Approve recommendations 1-7, 9-16, and 18 as set forth in this letter and authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations, revenue, and fund balance (4/5ths vote required for Recommendations 1-7, 9-16, and 18).
3. Approve the acceptance of a donation from the Canine Foundation in the amount of \$49,773 and authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and revenue, as detailed in Recommendation 8 (4/5ths vote required for Recommendation 8).
4. Receive and file the attached Summary of Charge Description Master Changes (Exhibit 1), as detailed in Recommendation 17.
5. Receive and file the attached Semi-Annual Grant Activity Report (Exhibit 2), as detailed in Recommendation 19.

INTRODUCTION:

On June 20, 2022, your Board adopted the County of Ventura budget for the current Fiscal Year (FY) 2022-2023. Following are the key data for the adopted budget:

\$2.695 billion	Total County appropriations
\$1.290 billion	Total General Fund appropriations
\$1.290 billion	Total General Fund estimated revenues
10,179	Total County full-time equivalent position allocations
5,436	Total General Fund full-time equivalent position allocations

As is common during the year, a number of events occurred that require budgetary adjustments. Most of the following recommended actions require necessary accounting transactions to properly account for those events. The impacts include a reduction of \$160,000 in General Fund Contingency.

GENERAL FUND

Capital Projects – Division 1060

Recommendation #1:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	DIV 1060	Building and Improvements (4111)	\$	546,852
INCREASE	DIV 1060	Intergovernmental Revenues	\$	546,852

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	HUD – Passed through the Community Development Block Grant Mitigation Program
Funding Match Required:	No
Impact on Other Departments:	Minimal

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 546,852	\$ 0
Costs:		
Direct	\$ 546,852	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 546,852	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for CEO Capital Projects – Division 1060				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$ 747,725	\$ 7,932,130	\$ 8,478,982	\$ (546,852)
Revenue	\$ 0	\$ 6,693,148	\$ 7,240,099	\$ 546,951
Net Cost	\$ 747,725	\$ 1,238,982	\$ 1,238,883	\$ 99

Discussion for Recommendation #1:

On May 11, 2021, your Board authorized \$2.7M in appropriations and unanticipated revenues for the Community Development Block Grant Mitigation – Resilient Infrastructure Program (MIT-RIP) grant to install power generators at community resiliency centers. When rebudgeting this project it was discovered that a portion of funds earmarked for this infrastructure project had been encumbered for a Ceiling and Lighting project. This action seeks to replenish the appropriations and offsetting revenue that were unavailable for rebudgeting, to ensure project completion.

District Attorney – Division 2100

Recommendation #2:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	2100-2101	Salaries and Benefits	\$ 97,549
INCREASE	2100-2101	Intergovernmental Revenues	\$ 97,549

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Truancy Habits Reduced Increases Vital Education (THRIVE) Juvenile Program
Funding Match Required:	No
Impact on Other Departments:	None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 97,549	\$ 0
Costs:		
Direct	\$ 97,549	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 97,549	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for District Attorney-Special Prosecutions Division – Division 2100, Unit 2101				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$ 13,039,953	\$ 13,472,614	\$ 13,472,614	\$ 0
Revenue	\$ 10,134,878	\$ 10,134,878	\$ 10,232,427	\$ 97,549
Net Cost	\$ 2,905,075	\$ 3,337,736	\$ 3,240,187	\$ 97,549

Discussion for Recommendation #2:

THRIVE, is a truancy reduction program funded by the Juvenile Justice Crime Prevention Act of 2000. The District Attorney's Office (DAO) participates in the THRIVE program together with school districts throughout the County and the County's Probation Agency. While \$227,000 was included in the DAO's FY 2022-23 adopted budget, the Juvenile Justice Coordinating Council subsequently increased the DAO's THRIVE funding mid-year to \$324,549, leaving a variance of \$97,549 the fiscal year. This adjustment revises the DAO's budget to reflect the increased THRIVE funding and expenses.

Sheriff Police Services – Division 2500, Unit 2501

Recommendation #3:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	2500-2501	Charges for Services	\$	12,016
INCREASE	2500-2501	Services and Supplies	\$	12,016

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Disbursement Fee, Trust Fund-Account N951-810B
Funding Match Required:	No
Impact on Other Departments:	None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 12,016	\$ 0
Costs:		
Direct	\$ 12,016	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 12,016	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for Sheriff Police Services – Division 2500				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$183,337,190	\$ 214,501,526	\$ 216,707,917	\$ (2,206,391)
Revenue	\$ 98,945,341	\$ 112,116,371	\$ 137,529,247	\$ 25,412,876
Net Cost	\$ 84,391,849	\$ 102,385,155	\$ 79,178,670	\$ 23,206,485

Discussion for Recommendation #3:

On March 10, 2020, your Board approved \$1.1 million of the settlement funds received from Southern California Edison in the Thomas Fire and Woolsey Fire litigation for the purchase of one new Sheriff's Command post. The Sheriff's Office subsequently ordered two command posts, with the approval and consent of the County Executive Office. The second command post was to be funded using a combination of Sheriff's Office Services and Supplies budget and the Sheriff's Civil Disbursement Fees Trust Fund. On March 8, 2022, your Board approved for the Sheriff's Office to use \$471,000 of those trust funds to pay down the second command post. The second command post has been received and is now in service, and the remaining amount due to the General Services Agency is \$12,016. This adjustment establishes revenues and appropriations to fund the remaining portion of the second command post.

The Sheriff's Civil Disbursement Fees Trust Account is designated by statute (Government Code section 26746) to collect processing fees assessed by the Sheriff for service of writs of attachment, execution, possession or sale. The code specifically states that the fee proceeds "shall be for the exclusive use of the depositor (Sheriff)" and "shall be expended to supplement the county's cost for vehicle fleet replacement and equipment, maintenance and civil process operations."

Sheriff Police Services – Division 2500, Units 2501, 2521, 2523 and 2527

Recommendation #4:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	2500-2501	Fines Forfeitures & Penalties	\$	173,402
INCREASE	2500-2501	Services and Supplies	\$	173,402
INCREASE	2500-2521	Charges for Services	\$	287,542
INCREASE	2500-2521	Services and Supplies	\$	287,542
INCREASE	2500-2523	Charges for Services	\$	148,545
INCREASE	2500-2523	Services and Supplies	\$	148,545
INCREASE	2500-2527	Charges for Services	\$	116,254
INCREASE	2500-2527	Services and Supplies	\$	116,254

Fiscal/Mandates Impact:

Mandatory: No
Source of Funding: Mobile Data Terminal (MDT) Trust, Trust Fund-Account N952-811U / Warrant Trust, Trust Fund-Account N952-811K
Funding Match Required: No
Impact on Other Departments: None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 725,743	\$ 0
Costs:		
Direct	\$ 725,743	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 725,743	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for Sheriff Police Services – Division 2500				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$183,337,190	\$ 214,501,526	\$ 216,707,917	\$ (2,206,391)
Revenue	\$ 98,945,341	\$ 112,116,371	\$ 137,529,247	\$ 25,412,876
Net Cost	\$ 84,391,849	\$ 102,385,155	\$ 79,178,670	\$ 23,206,485

Discussion for Recommendation #4:

Each of the Sheriff's Office patrol vehicles is equipped with an MDT. The MDTs improve the deputies' efficiencies and effectiveness by providing means through which to communicate and conduct research check for wants and warrants on persons and vehicles, compose and transmit crime and incident reports in the field and much more. MDTs have evolved into an essential tool in modern-day law enforcement, and they are considered a necessary component of the Sheriff's patrol cars. Current MDTs have reached their projected end-of-life and are no longer supported by the manufacturer, in addition, the on-going Computer aided Dispatch and Automated Field Reporting (CAD/AFR) project requires a more advanced computing platform to operate properly. Sheriff staff has identified a suitable mobile digital computer to succeed the existing MDT model and have begun the process of procuring new MDTs. This adjustment increases appropriations with revenue from MDT Trust (N952-811U) to offset the cost of the replacement MDTs for the contract cities in the amount of \$355,911, and revenue from Warrant Trust (N952-811K) to offset the cost of the replacement MDTs for the county patrol vehicles in the amount of \$369,832.

Sheriff Police Services – Division 2500, Unit 2503

Recommendation #5:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	2500-2503	Intergovernmental Revenues	\$	31,474
INCREASE	2500-2503	Services and Supplies	\$	31,474

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	U.S. Department of Justice
Funding Match Required:	50%, in existing budget
Impact on Other Departments:	None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 31,474	\$ 0
Costs:		
Direct	\$ 62,948	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 62,948	\$ 0
Net Costs:	\$ 31,474	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

<u>FY 2022-23 Budget Projection for Sheriff Police Services – Division 2500</u>				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$183,337,190	\$ 214,501,526	\$ 216,707,917	\$ (2,206,391)
Revenue	\$ 98,945,341	\$ 112,116,371	\$ 137,529,247	\$ 25,412,876
Net Cost	\$ 84,391,849	\$ 102,385,155	\$ 79,178,670	\$ 23,206,485

Discussion for Recommendation #5:

The purpose of the Bulletproof Vest Partnership (BVP) Program is to reimburse states, counties, cities, and local jurisdictions up to 50% of the cost of body armor vests purchased for law enforcement officers. Since 1999, over 13,000 jurisdictions have participated in the BVP Program, with a total of \$548 million in federal funds for the purchase of over 1.4 million vests.

From FY 2014-15, protective vests were directly attributable to saving the lives of at least 272 law enforcement and corrections officers based on data collected by the Office of Justice Programs. Thirty-nine of those vests were purchased, in part, with BVP funds.

It is the policy of the Sheriff's Office to maximize officer safety through the use of body armor. Deputy Sheriffs assigned to regular patrol duties are required by policy to wear

department approved body armor at all times. This mandatory wear requirement is also necessary for all BVP program purchased vests.

The Sheriff's Office currently purchases and issues each sworn deputy sheriff a Point Blank "Black Series" Level III ballistic vest at a cost of \$907.92 per deputy sheriff. During the period for which the Sheriff's Office is allowed to apply for funds from this grant the department spent approximately \$244,598 on ballistic vests. This was for either replacing expired vests or issuing vests to newly hired deputy sheriffs. The Sheriff's Office will be reimbursed up to \$31,474 in grant funds.

Sheriff Police Services – Division 2500, Unit 2505

Recommendation #6:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	2500-2505	Charges for Services	\$	70,000
INCREASE	2500-2505	Services and Supplies	\$	5,279
INCREASE	2500-2505	Equipment (4601)	\$	64,721

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Sheriff Facility Permit Fees, Trust Fund-Account N726-741B
Funding Match Required:	No
Impact on Other Departments:	None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 70,000	\$ 0
Costs:		
Direct	\$ 70,000	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 70,000	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

<u>FY 2022-23 Budget Projection for Sheriff Police Services – Division 2500</u>				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$183,337,190	\$ 214,501,526	\$ 216,707,917	\$ (2,206,391)
Revenue	\$ 98,945,341	\$ 112,116,371	\$ 137,529,247	\$ 25,412,876
Net Cost	\$ 84,391,849	\$ 102,385,155	\$ 79,178,670	\$ 23,206,485

Discussion for Recommendation #6:

The Sheriff's Office requests funding to procure hardware and software from Motorola Solutions Inc., to expand the availability of the 700MHz radio system. Presently, the system relies upon mountain-top radio transmit sites spread across the county. Due to the geographic nature of these sites, communicating on the existing radio system outside of Ventura County is very limited and not always possible. Often, law enforcement activity originates in Eastern Ventura County but terminates in adjacent Los Angeles County, where there is no radio coverage. With the purchase and implementation of this equipment, radio system coverage would be extended to anywhere in the world with cellular and/or encrypted Wi-Fi Internet access. Additionally, ten Motorola APX Next radios will be purchased as part of this project to assist in conducting proficiency testing across the system. The total cost of the project is \$127,500, of which \$57,500 will be paid for by the Emergency Management Performance Grant and the remaining amount of \$70,000 will be covered by the Sheriff's Facility Permit Fees trust fund. The current balance held in the County's Sheriff Facility Permit Fees, Trust Fund-Account N726-741B is \$70,552.

Sheriff Police Services – Division 2500, Units 2521, 2523, 2527 and 2529

Recommendation #7:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

DECREASE	2500-2521	Intergovernmental Revenues	\$	65,837
DECREASE	2500-2521	Salaries and Benefits	\$	58,715
DECREASE	2500-2521	Services and Supplies	\$	7,109
DECREASE	2500-2521	Equipment (4601)	\$	13
DECREASE	2500-2523	Intergovernmental Revenues	\$	27,970
DECREASE	2500-2523	Salaries and Benefits	\$	19,540
DECREASE	2500-2523	Services and Supplies	\$	8,430
DECREASE	2500-2527	Intergovernmental Revenues	\$	27,451
DECREASE	2500-2527	Salaries and Benefits	\$	25,823
DECREASE	2500-2527	Services and Supplies	\$	1,628
DECREASE	2500-2529	Intergovernmental Revenues	\$	50,839
DECREASE	2500-2529	Salaries and Benefits	\$	695
DECREASE	2500-2529	Services and Supplies	\$	2,602
DECREASE	2500-2529	Equipment (4601)	\$	47,542

Fiscal/Mandates Impact:

Mandatory:

No

Source of Funding:

U.S. Dept of Justice Drug Enforcement Admin,
U.S. Department of Homeland Security, U.S.
Dept. of Agriculture Forest Service Los Padres
National Forest, California Office of Traffic

Safety (Federal Grant Pass-through), Dept.
Parks and Recreation

Funding Match Required:

No

Impact on Other Departments:

None

Summary of Revenues and Costs:

	FY 2022-23	FY 2023-24
Revenue:	\$ (172,097)	\$ 0
Costs:		
Direct	\$ (172,097)	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ (172,097)	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for Sheriff Police Services – Division 2500				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$183,337,190	\$ 214,501,526	\$ 216,707,917	\$ (2,206,391)
Revenue	\$ 98,945,341	\$ 112,116,371	\$ 137,529,247	\$ 25,412,876
Net Cost	\$ 84,391,849	\$ 102,385,155	\$ 79,178,670	\$ 23,206,485

Discussion for Recommendation #7:

The Sheriff's Office manages over 30 grants. While every effort is made to implement and expend the entire grant award, sometimes it is not possible to utilize the entire grant award prior to the expiration of the grant. There are currently six grants that have expired and have remaining appropriation that will remain unspent and revenues not achieved. This adjustment reduces grant revenue budgets and reduces associated appropriations for the remaining funds that were unspent related to the following grants: 2022 US DOJ Domestic Cannabis Eradication/Suppression Program, \$3,297; 2019 Operation Stonegarden Grant Program, \$47,542; US Forest Service Cooperative Law Enforcement Operating & Financial Plan, \$11,000; Selective Traffic Enforcement Program, \$104,286; Off-Highway Vehicle Grant, \$5,972.

Sheriff Police Services – Division 2500, Unit 2527

Recommendation #8:

It is recommended that your Board:

1. Approve the acceptance of a donation of \$49,733 from the Canine Foundation, pursuant to the County of Ventura Administrative Policy Manual, Policy No. Chapter VII (B) - 9, Donated Cash or Assets; and
2. Authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	2500-2527	Miscellaneous Revenues	\$	49,733
INCREASE	2500-2527	Services and Supplies	\$	49,733

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Canine Foundation Donations
Funding Match Required:	No
Impact on Other Departments:	None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 49,733	\$ 0
Costs:		
Direct	\$ 49,733	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 49,733	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for Sheriff Police Services – Division 2500				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$183,337,190	\$ 214,501,526	\$ 216,707,917	\$ (2,206,391)
Revenue	\$ 98,945,341	\$ 112,116,371	\$ 137,529,247	\$ 25,412,876
Net Cost	\$ 84,391,849	\$ 102,385,155	\$ 79,178,670	\$ 23,206,485

Discussion for Recommendation #8:

The Canine Foundation is a non-profit organization that relies solely on the generous donations from citizens and local businesses in order to provide an invaluable service to the communities we are sworn to protect. Without these donations, the Canine Unit would not be in existence. Annually, the Sheriff's Office budgets donation revenues and appropriations for canine expenses.

The Sheriff's Office procured two new canines that also require specialized training. The additional costs related to the three new canines is \$49,733. The Sheriff's Office is requesting an increase in donation revenue of \$49,733 and corresponding increase in appropriations, as well as approval to accept a \$49,733 donation from the Canine Foundation.

Sheriff Police Services – Division 2500, Unit 2529

Recommendation #9:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	2500-2529	Intergovernmental Revenues	\$	234,300
INCREASE	2500-2529	Salaries and Benefits	\$	152,365
INCREASE	2500-2529	Services and Supplies	\$	81,935

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Cal OES Enhancing Law Enforcement Activities Subaccount (ELEAS), Trust Fund-Account N952-811X
Funding Match Required:	No
Impact on Other Departments:	None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 234,300	\$ 0
Costs:		
Direct	\$ 234,300	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 234,300	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for Sheriff Police Services – Division 2500				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$183,337,190	\$ 214,501,526	\$ 216,707,917	\$ (2,206,391)
Revenue	\$ 98,945,341	\$ 112,116,371	\$ 137,529,247	\$ 25,412,876
Net Cost	\$ 84,391,849	\$ 102,385,155	\$ 79,178,670	\$ 23,206,485

Discussion for Recommendation #9:

On April 17, 2012, your Board authorized the Sheriff to accept funds from the California Office of Emergency Services (Cal OES) as a sub-recipient of the San Luis Obispo County Sheriff's continuing Sexual Assault Felony Enforcement (SAFE) Program. Since 2012, the Sheriff's Office has continued to receive these funds on an annual basis. These funds are held in the County's Cal OES ELEAS SAFE Trust Fund (N952-811X), which has a current balance of \$393,056. The Sheriff's Office seeks to budget \$234,300 of this balance. These funds are currently being used for registered sex offender compliance checks, out of compliance warrant investigations, training courses in investigating sex crimes, and equipment utilized to support investigative tasks.

Sheriff Police Services – Division 2500, Unit 2545

Recommendation #10:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	2500-2545	Intergovernmental Revenues	\$	39,884
INCREASE	2500-2545	Services and Supplies	\$	39,884

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	GSA – Parks Off Highway Trust Account (N832-766A)
Funding Match Required:	No
Impact on Other Departments:	Minimal Impact on General Services Agency (GSA)

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 39,884	\$ 0
Costs:		
Direct	\$ 39,884	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 39,884	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

<u>FY 2022-23 Budget Projection for Sheriff Police Services – Division 2500</u>				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$183,337,190	\$ 214,501,526	\$ 216,707,917	\$ (2,206,391)
Revenue	\$ 98,945,341	\$ 112,116,371	\$ 137,529,247	\$ 25,412,876
Net Cost	\$ 84,391,849	\$ 102,385,155	\$ 79,178,670	\$ 23,206,485

Discussion for Recommendation #10:

The Sheriff's Office Aviation Unit provides aviation assets for most public safety agencies in Ventura County including, but not limited, to all local law enforcement agencies, the Ventura County Fire Protection District, the California Division of Forestry and Fire Protection, as well as the United States Forest Service. A variety of missions are flown for these agencies including, law enforcement, search and rescue, medical evacuation and wild land fire suppression.

The Sheriff's Office Aviation Unit received unanticipated revenue of \$39,884 from the GSA Parks Off Highway Trust Account due to helicopter emergency responses to off highway vehicle (OHV) medevac rescues. The revenue will be used to offset the cost of

overhauling and recertifying the Goodrich Rescue Hoist which is utilized by any of the Aviation Unit's four Bell Helicopters. The hoist is commonly used in off-highway recreation areas during search and rescue operations and medical evacuations and is due for overhaul and recertification at an estimated cost of more than \$110,000.

This trust was set up pursuant to Public Resources Code Section 5090.50 which provides for the support of OHV law enforcement activities.

Sheriff Police Services – Division 2500, Unit 2545

Recommendation #11:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	2500-2545	Other Financing Sources	\$	70,458
INCREASE	2500-2545	Services and Supplies	\$	70,458

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Insurance Credit
Funding Match Required:	No
Impact on Other Departments:	None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 70,458	\$ 0
Costs:		
Direct	\$ 70,458	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 70,458	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

<u>FY 2022-23 Budget Projection for Sheriff Police Services – Division 2500</u>				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$183,337,190	\$ 214,501,526	\$ 216,707,917	\$ (2,206,391)
Revenue	\$ 98,945,341	\$ 112,116,371	\$ 137,529,247	\$ 25,412,876
Net Cost	\$ 84,391,849	\$ 102,385,155	\$ 79,178,670	\$ 23,206,485

Discussion for Recommendation #11:

The Sheriff's Office Aviation Unit received insurance credits due to rescue helicopter inactivity totaling \$70,458. This revenue was unanticipated and not included in the FY 2022-23 adopted budget. Additionally, the new Bell helicopter was received in December 2022 and general liability insurance related to the new helicopter was not included in the

FY 2022-23 budget. As the new helicopter was not factored into the general insurance budget, this adjustment establishes appropriations equal to the unanticipated insurance credit to mitigate the unbudgeted insurance expense.

Sheriff Detention Service – Division 2550, Unit 2555

Recommendation #12:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	2550-2555	Charges for Services	\$	118,060
INCREASE	2550-2555	Buildings and Improvements	\$	118,060

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Disbursement Fee, Trust Fund-Account N951-810B
Funding Match Required:	No
Impact on Other Departments:	None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 118,060	\$ 0
Costs:		
Direct	\$ 118,060	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 118,060	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for Sheriff Detention Service – Division 2550				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$126,097,955	\$ 132,648,038	\$ 133,011,413	\$ (363,375)
Revenue	\$ 59,498,174	\$ 64,352,562	\$ 64,165,046	\$ (187,516)
Net Cost	\$ 66,599,781	\$ 68,295,476	\$ 68,846,367	\$ (550,891)

Discussion for Recommendation #12:

The Sheriff's Office Civil Unit, located inside the Hall of Justice, serves the public by accepting court orders for service, which includes restraining orders, unlawful detainer orders, small claims orders, writs of possession, civil and criminal subpoenas, summons and complaint orders. The Civil Unit also facilitates evictions, civil levies, and Sheriff's sales of property.

The remodel of the Sheriff's Civil Unit public front counter includes creating a permanent workspace for the employee assigned to assist the public and replacement of the deteriorated ballistic protection that is currently in place. The current ballistic glass at the Civil Unit front counter has been in place for a long period of time and is deteriorating due to age. The layers of protective material that make up the ballistic glass are separating, which negatively affects the ballistic protection offered by the glass. This adjustment establishes the trust revenues and appropriations to fund the remodel of the Sheriff's Office Civil Unit public front counter.

The Sheriff's Civil Disbursement Fees Trust Account is designed by statute (26746 Government Code) to collect processing fees assessed by the Sheriff for service of writs of attachment, execution, possession, or sale. The code specifically states that the fee proceeds "shall be for the exclusive use of the depositor" (Sheriff) and "shall be expended to supplement the county's cost for vehicle fleet replacement and equipment, maintenance and civil process operations."

Probation Agency – Division 2600, Unit 2632

Recommendation #13:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise revenue as follows (requires 4/5ths vote):

INCREASE	2600-2632	2011 Realignment Sales Tax Public Safety	\$	200,000
DECREASE	2600-2632	Intergovernmental Revenues (9252)	\$	200,000

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Juvenile Reentry Grant
Funding Match Required:	No
Impact on Other Departments:	Minimal

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 0	\$ 0
Costs:		
Direct	\$ 0	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 0	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for Probation Agency-Juvenile Field Services – Division 2600, Unit 2632				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$ 4,617,117	\$ 4,703,318	\$ 4,483,397	\$ 219,921
Revenue	\$ 2,178,209	\$ 2,178,209	\$ 2,276,523	\$ 98,314
Net Cost	\$ 2,438,908	\$ 2,525,109	\$ 2,206,874	\$ 318,235

Discussion for Recommendation #13:

The Probation Agency (Probation) receives Juvenile Reentry Grant (JRG) funding as part of the 2011 Realignment legislation to provide local supervision of youthful offenders discharged from the custody of the California Department of Corrections and Rehabilitation Division of Juvenile Facilities (CDCR). These funds are held in trust and shall be used to provide evidence-based supervision and detention practices and rehabilitative services to persons who are subject to the jurisdiction of the juvenile court who were committed to and discharged from the CDCR.

Probation included \$200,000 of JRG funds in the FY 2023 budget under revenue object 2652 - State Other, however, could not recognize this funding as budgeted as the funding was not included in the 2011 Realignment funding request that requires your Board's approval. As a result, a budget modification is needed to move this funding to revenue object 9255 - 2011 Realignment Sales Tax Public Safety Revenue in order to recognize the funding.

Human Services Agency-Direct Recipient Aid – Division 3420

Recommendation #14:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	3420-3421	Other Charges	\$	2,635,000
INCREASE	3420-3421	Intergovernmental Revenues	\$	2,474,000
INCREASE	3420-3421	Intergovernmental Revenues	\$	51,000
INCREASE	3420-3421	State Motor Vehicle Match (9034)	\$	3,000,000
DECREASE	3420-3421	Intergovernmental Revenues	\$	3,000,000
DECREASE	DIV 1100	General Fund Contingency	\$	110,000

Fiscal/Mandates Impact:

Mandatory:	Yes
Source of Funding:	Federal, State, Fund N505, and General Fund Contingency
Funding Match Required:	Yes
Impact on Other Departments:	None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 2,525,000	\$ 0
Costs:		
Direct	\$ 2,635,000	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 2,635,000	\$ 0
Net Costs:	\$ 110,000	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for Human Services Agency-Direct Recipient Aid – Division 3420				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$ 77,912,000	\$ 77,950,746	\$ 80,585,746	\$ (2,635,000)
Revenue	\$ 70,996,000	\$ 70,996,000	\$ 73,521,000	\$ 2,525,000
Net Cost	\$ 6,916,000	\$ 6,954,746	\$ 7,064,746	\$ 110,000

Discussion for Recommendation #14:

The proposed budget adjustments are primarily driven by the passage of Senate Bill (SB) 187 (Chapter 50, Statutes of 2022), which was signed by the Governor on June 30, 2022. Among other changes, SB 187 increased maximum aid payments for CalWORKs by 21% effective Oct 1, 2022. Adoption and foster care payments increased by 6.64% based on cost-of-living increases effective July 1, 2022. As increases are higher than anticipated, HSA is requesting a \$2,635,000 increase in Other Charges. The increase is largely covered by federal and realignment revenues, but results in a \$110,000 additional county cost. Out of the 21% CalWORKs increase, 11%, or \$3 million, will be funded with revenues deposited into the 1991 Realignment Child Poverty and Family Supplemental Support (CPFSS) Subaccount, therefore, HSA requests a transfer of \$3 million from CPFSS trust fund.

Human Services Agency-Transitional Living Center – Division 3430

Recommendation #15:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	DIV 3430	Salaries and Benefits	\$	200,000
INCREASE	DIV 3430	Services and Supplies	\$	100,000
DECREASE	DIV 3430	Other Charges	\$	250,000
DECREASE	DIV 1100	General Fund Contingency	\$	50,000

Fiscal/Mandates Impact:

Mandatory: No
Source of Funding: General Fund Contingency
Funding Match Required: No
Impact on Other Departments: None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 0	\$ 0
Costs:		
Direct	\$ 50,000	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 50,000	\$ 0
Net Costs:	\$ 50,000	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for Human Services Agency-Transitional Living Center – Division 3430				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$ 2,426,713	\$ 2,491,079	\$ 2,541,079	\$ 50,000
Revenue	\$ 210,000	\$ 210,000	\$ 160,000	\$ (50,000)
Net Cost	\$ 2,216,713	\$ 2,281,079	\$ 2,381,079	\$ 100,000

Discussion for Recommendation #15:

The increase in Salaries and Benefits, Services and Supplies, and decrease in Other Charges are due to the changes in service model. The budget was established under the assumption the RAIN Transitional Living Center would remain partially closed because of the Covid-19 pandemic. However, it was decided to re-open the facility and the residents moved back to the residential site. As a result, both Salaries and Benefits and Services and Supplies have increased while Other Charges for motels and meals have decreased, leaving an additional net county cost. It is recommended that funding in the amount of \$50,000 be provided from General Fund Contingency to offset the additional net cost.

NON-GENERAL FUND

County Executive Office-HUD Home Grant Program – Fund S020, Division 1210

Recommendation #16:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and unanticipated revenue as follows (requires 4/5ths vote):

INCREASE	1210-1211	Services and Supplies	\$	101,600
INCREASE	1210-1211	Other Financing Uses	\$	11,000
INCREASE	1210-1211	Intergovernmental Revenues	\$	112,600

Fiscal/Mandates Impact:

Mandatory: No
Source of Funding: HUD – Home Grant
Funding Match Required: No
Impact on Other Departments: Minimal

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 112,600	\$ 0
Costs:		
Direct	\$ 112,600	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 112,600	\$ 0
Net Costs:	\$ 0	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for County Executive Office-HUD Home Grant Program – Division 1210				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$ 3,168,456	\$ 11,835,406	\$ 11,948,006	\$ (112,600)
Revenue	\$ 3,168,456	\$ 11,835,406	\$ 11,948,006	\$ 112,600
Net Cost	\$ 0	\$ 0	\$ 0	\$ 0

Discussion for Recommendation #16:

During FY 2022-23 budget development, the award allocation for the HOME Investment Partnerships Program (HOME) grant had not been provided by the U.S. Department of Housing and Urban Development (HUD) and was budgeted at the same award level as in the prior fiscal year. Subsequently, the award allocation in the amount of \$112,600 was received and this adjustment seeks to increase appropriations and revenue accordingly.

Ventura County Medical System – Division 3300

Recommendation #17:

It is recommended that your Board receive and file the Summary of Charge Description Master Changes for FY 2022-23 (Exhibit 1) made by the County Executive Officer and Health Care Agency (HCA) Director pursuant to delegated authority and provide any direction as your Board determines is necessary regarding adjustments to the Charge Description Master.

Fiscal/Mandates Impact:

There is minimal impact associated with this item.

Discussion for Recommendation #17:

On June 20, 2022, your Board approved the VCMC budget and the VCMC Charge Description Master, setting prices for medical services at County hospitals. In conjunction with adopting the budget and Charge Description Master, your Board delegated authority to the County Executive Officer and HCA Director to make limited adjustments to the Charge Description Master and directed that the County Executive Officer and HCA Director report adjustments made pursuant to this delegated authority to your Board as part of the mid-year report. Exhibit 1 is a report on the adjustments to the Charge Description Master made pursuant to your Board's delegation thus far this fiscal year.

Human Services Agency-Domestic Violence – Fund S090, Division 3470

Recommendation #18:

It is recommended that your Board authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise appropriations and adjust fund balance as follows (requires 4/5ths vote):

INCREASE	DIV 3470	Services and Supplies	\$	10,000
DECREASE	Fund S090	Fund Balance – Restricted for Public Assistance	\$	10,000

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Fund S090 Domestic Violence Program
Funding Match Required:	No
Impact on Other Departments:	None

Summary of Revenues and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 0	\$ 0
Costs:		
Direct	\$ 10,000	\$ 0
Indirect-Agency/Dept.	0	0
Indirect-County CAP	0	0
Total Costs	\$ 10,000	\$ 0
Net Costs:	\$ 10,000	\$ 0
Recovered Indirect Costs:	\$ 0	\$ 0

FY 2022-23 Budget Projection for Human Services Agency-Domestic Violence – Division 3470				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$ 201,754	\$ 201,754	\$ 211,754	\$ 50,000
Revenue	\$ 161,000	\$ 161,000	\$ 161,000	\$ (50,000)
Net Cost	\$ 40,754	\$ 40,754	\$ 50,754	\$ 100,000

Discussion for Recommendation #18:

An additional \$10,000 in appropriations are needed due to the closing of a Purchase Order with Interface Children & Family Services for services provided to victims of domestic violence in FY 2021-22 requiring to be paid out of the FY 2022-23 budget.

COUNTY EXECUTIVE OFFICE

Recommendation #19:

Receive and file the attached semi-annual grant activity report (Exhibit 2) for FY 2022-23.

Discussion for Recommendation #19:

In accordance with the County's Administrative Policy Manual, Chapter II – 5, all grants administratively approved by the County Executive Office shall be presented semi-annually to your Board for acceptance. A semi-annual grant activity report for fiscal year 2022-23 is attached as Exhibit 2.

The Auditor-Controller's Office, County Counsel, and affected departments have reviewed this letter. Should you have any questions, please feel free to contact me at (805) 654-3531.

Sincerely,



Kaye Mand
County Chief Financial Officer



Sevet Johnson, PsyD
County Executive Officer

Exhibit 1: Summary of Charge Description Master Changes for FY 2022-23

Exhibit 2: FY 2022-23 Semi-Annual Grant Activity Report